Trainer/Health Services Associate II (0615)

**Basic Purpose/Job Function:** Responsible for providing care, prevention and rehabilitation of athletic injuries and illness for University athletes within designated sports or administering physical therapy treatments to patients at Goddard Health Center.

**Examples of Titles Replaced:** Assistant Athletic Trainer; Physical Therapist; Coordinator, Physical Therapy; Manager, Physical Therapy Department

**Typical Functions May Include:**

1. Evaluating and treating athletic injuries under the supervision of the team physician
2. Training and supervising the work of student athletic trainers
3. Performing preventive and supportive taping
4. Attending daily practices and all games, including away games, of sports for which training responsibility is assigned
5. Providing post-injury and post-surgical rehabilitation therapy
6. Maintaining inventory and purchases supplies for the training room
7. Informing coaches of injuries, illnesses, and present status of athletes
8. Maintaining medical files on athletes and medical history of incoming athletes
9. Evaluating and treating assigned patients upon proper referral of a physician, utilizing currently accepted standards for good physical therapy care
10. Maintaining adequate, up-to-date progress notes on each patient treated, assuring appropriate charges are made and recording treatment on departmental daily treatment record
11. Reporting to or conferring with referring physicians regarding patients’ progress and/or changes in treatment program
12. Scheduling treatment and assuming responsibility for the safety of all assigned patients
13. Preparing or supervising the preparation and clean up of equipment and space for patient treatment; assisting with equipment maintenance
14. Discussing patient treatment with Chief Physical Therapist for possible improvements in patient's treatment program
15. Assisting with teaching, supervision and evaluation of physical therapy students
16. Participating in continuing education to update and improve patient care skills
17. May assist in coordination of team travel
18. Performing other related duties as assigned

**Risk Management:** Uses established safety practices to protect the health and safety of personnel and property.

**Supervision of Others:** Supervises staff, graduate assistants and/or other students as assigned.

**Supervision Received:** Receives general supervision from designated supervisor.

**Minimum Qualifications:**

- **Education:** Bachelor’s Degree
- **Type:** To be determined by department
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- **Experience:** 18 - 36 months
  - **Type:** Physical Education, Conditioning, prevention, evaluation, first aid, rehabilitation, and transportation of athletic injuries/illness

- **Skills:** Effective oral and written communication, ability to work independently and good organizational skills

- **Special Requirements:** Ability to travel; ability to work cooperatively with a wide range of constituencies in a diverse community

- **Licenses:** Determined by the nature of the position and/or department. If Assistant Athletic Trainer, current certification by the National Athletic Trainers Association and licensure as an Athletic Trainer by the Oklahoma State Board of Medical Examiners is required. If Physical Therapist, must be registered as a physical therapist with the Oklahoma Board of Medical Examiners or eligible for registration and holding a temporary permit to practice.

- **Certifications:** Determined by the nature of the position and/or department

Minimum requirements may be met by an equivalent combination of education and experience, unless otherwise designated in writing by the department.

Departments are responsible for site-specific job descriptions.