Landscape and Grounds Technician III (0850)

Basic Purpose/Job Function: Oversees and participates in daily grounds maintenance functions and grows or ensures plants are grown for landscaping, office decoration and special events.

Examples of Titles Replaced: Gardener I; Greenhouse Grower; Landscape Equipment Operator; Landscape Specialist; Pesticide Applicator; Tree Surgeon; Turf Equipment Operator I

Typical Functions May Include:

1. Overseeing and participating in the daily operations of landscape functions, including the operation of all landscape equipment and the maintenance and repair of University grounds
2. Planning long-range landscape maintenance activities and assigning specific tasks to subordinates
3. Supervising the operation and maintenance of the Physical Plant Greenhouse
4. Formulating plans for grounds maintenance activities for the Norman campus and assigning specific tasks to subordinates
5. Participating in and supervising the application of herbicides, fungicides, and insecticides
6. Planting, mulching, cultivating and weeding flowers, shrubs and ground covers
7. Overseeing the irrigation of turf areas, hedges and flower, shrub and ground cover beds
8. Planting, transplanting, watering, fertilizing and pruning trees, as directed
9. Decorating with plants and flowers for commencement, Christmas, football games, etc., including interpreting and carrying out the intended theme
10. Meeting with management to discuss requirements for plants, plant care, and greenhouse space utilization
11. Ordering and maintaining all materials and supplies required for the operation of University grounds keeping organizations
12. Performing other related duties as assigned

Risk Management: Uses established safety practices to protect the health and safety of personnel and property.

Supervision of Others: May supervise landscaping and grounds keeping staff and may be responsible for the training of new personnel.

Supervision Received: Receives supervision from a designated supervisor.

Minimum Qualifications:

- **Education:** None
- **Experience:** 12 – 36 months

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- **Skills**: Uses tools or equipment with proficiency; reads and interprets routine materials, such as diagrams and instruction manuals; communicates as required to exchange information or give simple instructions; performs addition and subtraction and simple record keeping operations.
- **Special Requirements**: Exposure to physically demanding tasks, such as heavy lifting of 50 lbs. or more and exposure to extreme temperature changes.
- **Licenses**: Valid Oklahoma State driver’s license.
- **Certifications**: As determined by the department.

Minimum requirements may be met by an equivalent combination of education and experience, unless otherwise designated in writing by the department.

Departments are responsible for site-specific job descriptions.