

 **The University of Oklahoma Office of Human Resources
International Faculty and Staff Services**

J-1 Exchange Visitors wishing to transfer their current J-1 program to another University of Oklahoma department must request a transfer release from their current program supervisor.

This release form must be provided to International Faculty & Staff Services prior to your transfer date or you could be subject to program cancellation.

SECTION I: To be completed by the J-1 Research Scholar -

Exchange Visitor Name: _____

SEVIS #: _____ Requested Internal Transfer Date: _____

Campus Location: NORMAN OKC TULSA

New University Department: _____

New Supervisor's Name: _____

SECTION II: To be completed by "current" OU/OUHSC Faculty Sponsor –

I, _____, hereby RELEASE the Exchange Visitor, listed above, for "internal transfer" within the University of Oklahoma effective on _____ . The J-1 Exchange Visitor remains in good standing with his/her current University research program.

I, _____, DO NOT release the Exchange Visitor, listed above, for transfer. The J-1 Exchange Visitor will continue to participate in his/her current research program.

Faculty Sponsor Signature

Date

Department