Fine Arts Professional I (3429)

**Basic Purpose/Job Function:** Responsible for the design and construction of scenery or costumes or as a musical accompanist for events

**Examples of Titles Replaced:** Accompanist; Coordinator, Costume Shop; Coordinator, Scene Shop; Piano Accompanist

**Typical Functions May Include:**

1. Designing sets, props and/or costumes  
2. Serving as music accompanist for events  
3. Ordering materials and maintaining supplies as directed  
4. Maintaining space and equipment  
5. Organizing and training show crews  
6. Supervising student employees  
7. Managing scenery or costume budgets  
8. Coordinating with guest designers  
9. Researching history and period for productions  
10. Attending production meetings, productions and necessary rehearsals  
11. Performing other related duties as assigned

**Risk Management:** Uses established safety practices to protect the health and safety of personnel and property.

**Supervision of Others:** May supervise a small staff.

**Supervision Received:** Receives general supervision from designated supervisor.

**Minimum Qualifications:**

- **Education:** Bachelor’s Degree  
  **Type:** Theatre or related field

- **Experience:** 0 - 24 months  
  **Type:** Professional theatre experience in costume or scenic design or as musical accompanist

- **Skills:** Effective oral and written communication, ability to work independently and good organizational skills; basic carpentry and welding skills for scene construction; costume construction, pattern making and drafting skills; supervisory skills.

- **Special Requirements:** Frequent exposure to pressure caused by deadlines and busy periods; requires contact with students and the public; willing to work nights and weekends.

- **Licenses:** Determined by the nature of the position and/or department
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- **Certifications:** Determined by the nature of the position and/or department

Minimum requirements may be met by an equivalent combination of education and experience, unless otherwise designated in writing by the department.

Departments are responsible for site-specific job descriptions.