Construction Craftsperson IV (0805)

Basic Purpose/Job Function: Serving as a working lead person with proficiency in at least three of the following craft areas: carpentry, painting, masonry, cement finishing, road construction/building, roofing, sheet metal and/or welding.

Examples of Titles Replaced: Asbestos Abatement Mechanic I; Athletic Maintenance Supervisor; Sheet Metal Mechanic I; Supervisor, Carpenter; Supervisor, Facilities Operations; Supervisor, Locksmith; Supervisor, Painter; Supervisor, Technical Trades

Typical Functions May Include:

1. Assuming the lead role in areas of craft proficiency
2. Maintaining equipment, including locks
3. Interpreting blueprints
4. Assuming responsibility for the fabrication of sheet metal to make duct work for heat and air units
5. Assuming responsibility for welding and fabrication of various metals to include aluminum and stainless steel TIG welding
6. Assuming responsibility for repair of roofs on University buildings requiring a high proficiency in the use of foam and coater equipment, requiring working knowledge of other types of roofing and carpentry to include built-up, shingles, metal and tile
7. Assuming responsibility for masonry and cement finishing requiring knowledge of all forming techniques and strengths
8. Assuming responsibility for carpentry and painting work
9. Assuming responsibility for the repair of University streets and parking lots, requiring the use of all types of asphalt paving and other equipment such as: hydraulic cranes, sweepers, forklifts, winch trucks, hydraulic backhoes, and road graders
10. Ensuring the safety of all personnel and proper operation and security of equipment
11. Performing other related duties as assigned

Risk Management: Ensures that personnel supervised are informed of and adhere to established health and safety practices associated with assigned tasks.

Supervision of Others: Supervises a large section of employees.

Supervision Received: Receives limited supervision from a designated supervisor.

Minimum Qualifications:

- **Education**: High School diploma or GED and some College
- **Experience**: 30+ months
- **Type**: Construction Management
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- **Special Requirements**: Exposure to physically demanding tasks; regular exposure to noise and odors; lifting 50 lbs or more on occasion; bending and stooping.
- **Licenses**: Oklahoma Driver’s License
- **Certifications**: Determined by nature of job and/or department

Minimum requirements may be met by an equivalent combination of education and experience, unless otherwise designated in writing by the department.

Departments are responsible for site-specific job descriptions.