JOB DESCRIPTION
The UNIVERSITY of OKLAHOMA

Piano Technician

Job Code: 8346

Salary Grade: S09

FLSA Status: Non-Exempt

Job Family: Theatre & Fine Arts

The following statements are designed to outline the general functions and typical responsibility levels associated with positions in this classification. They are not intended to serve as an exhaustive list of specific duties or requirements for individual positions assigned to this classification.

Job Responsibilities

Responsible for provide professional tuning, maintenance, inspection, and repair services for piano

- Manage the piano inventory by developing and maintaining comprehensive service schedules; performing regular tuning, maintenance, and inspections; prioritizing and coordinating major repairs; and responding to urgent tuning, maintenance, and repair needs.
- Perform pitch corrections, fine tuning, voicing, and routine piano maintenance while inspecting instruments for mechanical, structural, and cosmetic issues.
- Refurbish and restore worn or damaged pianos, including action rebuilding, restringing, damper installation and repair, keyboard repair, and cosmetic restoration.
- Identify repair needs that require specialized or advanced service and communicate recommendations to management
- Maintain accurate service records and document work performed.
- Follow established safety procedures and manufacturer/service standard
- Performs other duties as assigned

Minimum Requirements

Education:

- High school diploma or equivalent

Experience:

- 3 years of experience with piano regulation, voicing, and repairs

Required Certifications or Licenses:

- none

Verification of education and licensure (if applicable) will be required if selected for hire.

Knowledge, Skills, and Abilities

- Strong understanding of piano construction, tuning systems, and mechanical components.
- Demonstrated ability to tune pianos accurately by ear and/or with professional tuning equipment.
- Experience with piano regulation, voicing, and basic repairs
- Strong attention to detail and commitment to quality workmanship.
- Excellent communication and customer-service skills.
- Ability to work independently and manage a daily service schedule.
- Ability to safely lift, move, and work around piano equipment.
- Ability to work evenings and weekends as needed
- Knowledge and experience with Steinway and Sons pianos and their methodology and construction Completion of any or all seqments of the C. F. Theodore Steinway Technical Academy

Working Conditions

- Ability to stand, bend, kneel, and work in confined or awkward positions for extended periods.
- Ability to handle piano-related tools and equipment safely.
- Ability to assist with moving or positioning piano components and equipment.
- Travel between service and performance locations

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