JOB DESCRIPTION
The UNIVERSITY of OKLAHOMA

Clinical Research Nurse Senior

Job Code: 7202

Salary Grade: C08

FLSA Status: Exempt

Job Family: Health Services

The following statements are designed to outline the general functions and typical responsibility levels associated with positions in this classification. They are not intended to serve as an exhaustive list of specific duties or requirements for individual positions assigned to this classification.

Job Responsibilities

Responsible for coordinating and supporting clinical research studies while ensuring the safety, rights, and well-being of research participants. This role combines professional nursing expertise with clinical research responsibilities, including patient care, study coordination, regulatory compliance, data collection, and collaboration with investigators and multidisciplinary research teams.

- Oversees research nurse direct care of patients on clinical trial. Develops nursing interventions to optimize patient's health while on study.
- Consults with research team in clinical research problem solving. Provides clinical nursing expertise in assessing protocol feasibility in a multidisciplinary clinical setting. Consults with investigators in developing action plans in event of protocol non-compliance.
- Serves as a change agent in implementing clinical research for specific disease sites. Liaison between research and clinic staff to implement research in the hospital, clinic, and outpatient chemotherapy areas.
- Collaborates with clinic and research staff to implement clinical research procedures in compliance with GCP/ICH guidelines.
- Provides supervision to research staff in interpretation, evidence-based practice, and quality improvement in research. This includes consultation in clinical trial development for investigator-initiated studies.
- Collaborates with Clinical Trials leadership to develop and implement clinical research Standard Operating Procedures (SOP).
- Conducts in-service training to educate research nursing staff and clinical nursing staff on the pharmacologic profile and nursing implications of investigative agents.
- Performs various duties as needed to successfully fulfill the functions of the position.

Minimum Requirements

Education:

- Associate's Degree in Nursing

Experience:

- 3 years of nursing experience in a hospital, ambulatory care, specialty clinic, or research environment.

Required Certifications or Licenses:

- State of Oklahoma Registered Nurse Licensure
- Basic Life Support (BLS) certification
- Cardiopulmonary Resuscitation (CPR) certification

Verification of education and licensure (if applicable) will be required if selected for hire.

Knowledge, Skills, and Abilities

- Advanced knowledge of techniques needed to diagnose and treat illness or injury elated issues, to includes but not limited to treatment alternatives, drug properties and interactions, and preventive health care measures.
- Advanced knowledge of (Health Insurance Portability and Accountability Act (HIPAA).
- Strong attention to detail while managing multiple clinical trials, patient schedules, regulatory deadlines, and documentation requirements.
- Must maintain patient confidentiality and comply with all applicable federal, state, institutional, HIPAA, and Good Clinical Practice (GCP) requirements.
- Proficiency in basic mathematics, computer applications, and electronic health record (EHR) systems.
- Excellent verbal, written, and interpersonal communication skills, including active listening and the ability to ask appropriate clarifying questions.
- Ability to establish and maintain effective working relationships with patients, families, physicians, students, faculty, staff, vendors, and other healthcare professionals.
- Ability to communicate with professionalism, diplomacy, tact, and compassion in a variety of clinical and research settings.

- Strong organizational and time management skills with the ability to prioritize multiple responsibilities, manage competing deadlines, and adapt to changing priorities.
- Ability to work independently with minimal supervision while contributing effectively as a member of a multidisciplinary team.
- Strong critical thinking, analytical, and problem-solving skills with sound clinical judgment.
- Ability to perform effectively in a fast-paced environment while maintaining accuracy and composure under pressure.
- Ability to mentor and train junior level staff

Working Conditions

Physical:
Requires prolonged periods of standing, walking, sitting, bending, reaching, and computer use, with occasional lifting or moving of up to 25 pounds.
Requires frequent use of electronic health records (EHR), clinical trial management systems (CTMS), and electronic data capture (EDC) systems.

Environmental:
Frequent interaction with oncology patients receiving chemotherapy, immunotherapy, targeted therapy, radiation therapy, and investigational treatments
Regular exposure to blood, body fluids, infectious diseases, hazardous drugs, chemotherapy agents, and other potentially hazardous materials; adherence to standard precautions and personal protective equipment (PPE) requirements is mandatory.
May require flexibility in work hours to accommodate patient treatment schedules, sponsor monitoring visits, regulatory audits, or study-related activities
May require travel for investigator meetings, sponsor training, professional conferences, or research-related education.

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