

## IT Enterprise Applications Director

**Job Code:** 6850

**Salary Grade:** S13

**FLSA Status:** Exempt

*The following statements are designed to outline the general functions and typical responsibility levels associated with positions in this classification. They are not intended to serve as an exhaustive list of specific duties or requirements for individual positions assigned to this classification.*

### Duties and Responsibilities

Provides strategic technical leadership for enterprise-wide analytic resources and services within the context of the University's ERP applications.

- Defines, develops, and delivers complex software applications, including planning and developing project plans for ERP system upgrades. Ensures that applications comply with university policies.
- Identifies business strategy, requirements, and desired outcomes. Works closely with ERP project managers in support of a project's analytic goals and deadlines.
- Performs business and technical analysis of operational needs, strategic expectations, and technology capabilities primarily within the context of the University's ERP systems or other systems as identified.
- Leads and coordinates the requirements and prioritization of system enhancements for the implementation of new software, patches/fixes, and upgrades.
- Supervises staff including hiring, training, and performance evaluations.
- Develops reporting strategies to support university information needs.
- Evaluates products/services and selection of solution providers.
- Researches application best practices and trends to stay current with system capabilities.
- Performs various duties as needed to successfully fulfill the function of the position.

### Minimum Qualifications

**Education:**

Required: Bachelor's degree.

**Equivalency/Substitution:** Experience or a combination of education & related experience can be considered in lieu of degree. A one-to-one ratio is used to determine the number of years of experience required in place of a degree.

**Experience:**

Required: 60 months of experienced in analytics, including demonstrated decision making skills.

**Certifications or Licenses:**

- None

**Verification of education and licensure (if applicable) will be required if selected for hire.**

### Knowledge, Skills, and Abilities

- Able to supervise staff and communicate directions and expectations effectively
- Able to work well with interdepartmental teams and initiatives
- Strong initiative to solve problems
- Highly organized and able to handle multiple projects and deadlines
- Detail oriented for accuracy of data and information
- Able to communicate well and build rapport quickly with students and staff

### Working Conditions

**Physical:**

Must also be able to sit for short or extended periods of time. Ability to engage in repetitive motion. Communicate effectively and listen. Manual dexterity.

**Environmental:**

Office Work Environment.

**Printed Date:** 06/20/2026