



Radiological Technologist

Job Code: 5616

Salary Grade: C06

FLSA Status: Non-Exempt

The following statements are designed to outline the general functions and typical responsibility levels associated with positions in this classification. They are not intended to serve as an exhaustive list of specific duties or requirements for individual positions assigned to this classification.

Duties and Responsibilities

Under the direction of a Radiologist, operates x-ray equipment to take radiologic films providing quality images to physicians to aid in the diagnosis of medical problems.

- Operates X-ray equipment to make radiographs of designated portions of the body, and to provide X-ray therapy to patients. Ensures prompt submissions of high-quality of all images and documents. May operate mobile X-ray in the operating room, emergency room, or at bedside.
- Adjusts equipment to correct setting for each examination and determines proper voltage, current, and desired exposure time for each radiograph. Ensures equipment is properly functioning. Reports potential problems or equipment malfunction to appropriate personnel.
- Positions and instructs patients. Arranges, attaches, or adjusts immobilization and supportive devices to obtain precise position, to prevent movement, and to lessen discomfort. Observes patient during the procedure and reports abnormal activity.
- Follows radiation safety procedures and guidelines. Prevents patient from being exposed to unnecessary radiation. Adjusts lead shield to protect unaffected parts of the body from exposure to X-rays.
- Assists the Radiologist in teaching new Radiologic Technologists, students, etc.
- Performs various duties as needed to successfully fulfill the function of the position

Minimum Qualifications

Education:

Required: Associate's degree or Certification in a Diagnostic Radiologic Technology Program

Experience:

Required: 6 months clinical radiology experience.

Certifications or Licenses:

Radiologic Technologist certification from the American Registry of Radiologic Technologist (ARRT) obtained within 90 days of hire date or certification from an equivalent radiology registry or licensing agency.
BLS and CPR certification.

Verification of education and licensure (if applicable) will be required if selected for hire.

Knowledge, Skills, and Abilities

- Knowledge of radiography anatomy and pathology.
- Strong interpersonal skills and a pleasant bedside manner.
- Ability to give instructions to patients who may be nervous and be aware of the patients comfort and confidence.
- Ability to communicate verbally and in writing.
- Organized and ability to handle stress under time constraints.
- Must be detailed oriented.
- Ability to read and understand written instructions and materials.

Working Conditions

Physical: Constantly standing. Ability to assist patients on the exam table and place in the appropriate position. May lift, pull, or push up to 50 pounds.

Environmental: Exposure to radiation. Risk of contracting illnesses from patients.

Printed Date: 06/08/2026